



Executive Committee Meeting of the HIV Planning Council Tuesday, November 3, 2020

Executive Meeting to be held 11/03/2020 with Social Distancing Modifications

Public comment will be allowed via Microsoft Teams; no in-person input will be allowed. **All speakers must register in advance** (11/02/2020 by Noon). All public comment will occur at the beginning of the meeting.

To speak remotely at the November 3, 2020 HIV Planning Council Meeting, residents must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: **<http://www.austintexas.gov/page/watch-atxn-live>**



**HIV PLANNING COUNCIL
EXECUTIVE MEETING**

Tuesday, November 3, 2020, 5:00 P.M.

City Hall/ Remote Meeting

Austin, Texas

HIV PLANNING COUNCIL MEMBERS:

Chair-L.J. Smith, Vice Chair-Barry Waller, Secretary-Glenn Crawford, Akeshia Johnson-Smothers, and Bart Whittington

AGENDA

CALL TO ORDER

Meeting called to order at 5:03PM

CITIZEN COMMUNICATION

Speakers who have registered one day prior to the meeting will have a three-minute allotment to address concerns regarding items on the agenda.

1. CERTIFICATION OF QUORUM

- a. Quorum was certified and established

2. INTRODUCTION/ANNOUNCEMENTS

- a. Akeshia Johnson Smothers discussed how to get sororities such as Delta Sigma Theta and other groups involved in World AIDS Day proclamations

3. APPROVAL OF MINUTES 

- a. Minutes were approved as written, unanimously
 - i. Minutes from prior business meeting were not approved and will be at the next meeting

4. AGENDA SETTING

- a. Discuss calendar and identify priorities for all committee meetings
- b. Discuss specific topics for priority meetings
 - i. Governance and Membership
 - 1. Continue to work on social media and add new members
 - ii. Finance/Allocations Committee
 - 1. will be focusing on the PSRA process and how the consultant will influence that process
 - 2. Budget for planning council and new grants will be focused on
 - 3. Will be reviewing the AAM
 - iii. Planning and Strategic Needs?
 - 1. Survey was not administered due to COVID and will be looking to the next way to distribute that



iv. Care Strategies

1. Will continue to review the service standards and get them approved

5. END OF THE YEAR CELEBRATION PLANNING

- a. Adding a training calendar to refresh and train new members
- b. Possibly collaborating and working with EGM
 - i. Potentially helping on peer navigation
- c. Leisl Nydegger is conducting research on HIV/STI home testing and has asked the PC if they would like to learn about it
- d. Because of late planning, the EOY celebration could be held in early 2021

6. HIV PLANNING COUNCIL STAFF REPORT

- a. Committee Budget
- b. FTC Consortium will be taking place on November 10
- c. LJ Smith was invited to the FTC Executive Committee meeting to coordinate HIVPC, Ending the HIV Epidemic, and Fast Track Cities
- d. Health Merchandise and Providing Devices were supported by both the Finance/Allocations and Governance/Membership committees
 - i. Discussion on how budget can be accessed by subcommittees going forward

7. ADMINISTRATIVE AGENT STAFF REPORT

- a. The AA was not present at the meeting

ADJOURNMENT

Meeting adjourned at 5:58PM

Indicative of action items 

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.

For More Information on the HIV Planning Council, Executive Committee, please contact Jaseudia Killion at **(512) 972-5806**